

**Terre Hill Borough Council Meeting Agenda
September 9, 2025**

Roll Call

Opening

Pledge of Allegiance

Minutes

Approval of minutes from the August 12, 2025 meeting, as presented

Community Reports

1. Elanco Library
2. Terre Hill Area Historical Society
3. Terre Hill Days Committee

Citizens Request

- 1.

COMMITTEES REPORTS:

Police & Public Safety

Committee Chair – Mayor Bob Rissler

1. Police
2. Fire
3. EMS Services
4. Emergency Management

Public Works & Property

Committee Chair – Councilman Jeremy Leid

1. Public Works Report
2. North Hill Road Streambank Stabilization
Consideration: [Motion to authorize the Spotts, Stevens and Mcoy (SSM), borough engineers, to perform engineering design and permitting services as outlined in the Confirmation of Services Letter dated August 28, 2025, for the North Hill Road Streambank Stabilization at an estimated cost of \$39,300]

Planning & Zoning

Committee Chair – Councilman Garry Hartranft

1. Revised Harting Subdivision Plan
Consideration: [Motion to grant conditional final plan approval of the Revised Harting Subdivision Plan, contingent upon the Weaverland Valley Authority (WVA) approval of the water and sewer systems design and satisfactory compliance with the WVA Engineer (Becker Engineering) review letters dated August 27, 2025, and September 4, 2025, and satisfactory compliance with the Borough Engineer (SSM) review letter dated August 26, 2025.]

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2. College Avenue Property Holdings LLC Subdivision/Land Development Plan
Subdivision Land Development Ordinance Waiver Request – Street Trees
Consideration: *[Motion to grant waiver of Subdivision and Land Development Ordinance No. 2006-5, Article 9, Section 9.8.3 requiring the planting of street trees due to multiple underground utilities within the limited street buffer area conditioned upon planting the required number of street trees elsewhere on the property for the College Avenue Property Holdings LLC Preliminary/Final Subdivision Plan.]*

3. College Avenue Property Holdings LLC Subdivision/Land Development Plan
Stormwater Management Ordinance Waiver Request – Pipe Size
Consideration: *[Motion to deny waiver request of Stormwater Management Ordinance 2014-1, Article 3, Section 307.C.1(a)[4] for modification of pipe size requirement to provide 8” pipes in lieu of 15” pipes and to grant waiver of modification of pipe size requirement to provide 12” pipe in lieu of 15” pipe for the College Avenue Property Holdings LLC Preliminary/Final Subdivision Plan.]*

4. College Avenue Apartments LLC – 215 College Avenue Parking Lot Expansion
Stormwater Management Ordinance Exemption Request
Consideration: *[Motion to deny request of College Avenue Apartments LLC for exemption from the requirements of the Stormwater Management Ordinance to mitigate stormwater for the installation of 550 sq. ft of additional impervious surface at 215 College Avenue.]*

Finance

Committee Chair – Councilman Andy Dornes

1. Treasurer’s Report

Personnel

Committee Chair – Councilman Jason Firestine

- 1.

Old Business

- 1.

New Business

1. Weaverland Valley Authority Board Member Resignation and New Appointment
Consideration: Motion to accept the resignation of Randy Millers from the Weaverland Valley Authority and appoint Nelson Martin as a new member of the Weaverland Valley Authority to complete the unexpired term of Randy Miller, expiring December 31, 2028.

2. Auditor Resolution
Consideration: *[Motion to adopt Resolution 2025-4, rescinding Resolution 2025-3 and appointing Herbein + Company, as the Independent Auditor for the Borough]*

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3. Auditor Engagement Letter

Consideration: [Motion to rescind approval of the Herbein + Company engagement letter dated July 31, 2025, and authorize signing of the August 27, 2025, engagement letter as presented by Herbein + Company for the auditing of accounts and preparation of the borough's financial statements for the calendar years 2019, 2020, 2021, 2022, 2023 and 2024.]

4. Lancaster County Planning Department Memorandum of Understanding

Consideration: [Motion to authorize entering the Memorandum of Understanding between the Lancaster County Planning Department and Terre Hill Borough to refine and update responsibilities of the municipality and the LCPD regarding their roles in administering Subdivision and Land Development as discussed in Article V, Sections 501 and 502(b) of the Municipalities Planning Code and as outlined in the Memorandum of Understanding]

5. Borough Picnic – September 23, 2025

[Consideration: Motion to authorize the Borough Picnic at the Park Pavilion on September 23, 2025 and catering by Eby's General Store Inc, Ephrata, PA at a cost of \$20 per person]

Authorization of Bills for Payment

Adjournment