

**Terre Hill Borough Council Meeting Agenda**  
**March 10, 2026**

**Roll Call**

**Opening**

**Pledge of Allegiance**

**Minutes**

*Approval of minutes from the February 10, 2026 meeting, as presented.*

**Community Reports**

1. Elanco Library
2. Terre Hill Area Historical Society – Bob Jackson
3. Terre Hill Days Committee / Terre Hill Park Association – John Styer  
Request for Approval of 2026 Activities Schedule  
*Consideration: [Motion to approve the Terre Hill Park Association 2026 Calendar of Activities at the Terre Hill Community Memorial Park]*

**Citizens Request**

- 1.

**COMMITTEES' REPORTS:**

**Police & Public Safety**

Committee Chair – Mayor Troy Weaver

1. Police
2. Fire
3. EMS Services
4. Emergency Management

**Public Works & Property**

Committee Chair – Councilman Jeremy Leid

1. Public Works Report
2. A-Frame Barricades  
*Consideration [Motion to authorize purchase of ten 24" A-frame barricades at \$100.00 each from Miller Municipal Supply not to exceed \$1,000.00]*

**Planning & Zoning**

Committee Chair – Councilman Garry Hartranft

1. College Avenue Property Holdings Subdivision Plan
  - a. Fee in Lieu of Dedication of Park/Open Space  
*Consideration: [Motion to impose a Fee in Lieu of Dedication of Land for Park and Recreation Uses on College Avenue Property Holdings Subdivision Plan for each lot of the subdivision in the amount of \$750.00 per lot]*
  - b. Financial Security Amount  
*Consideration: [Motion to approve Financial Security amount of \$87,516.00 for the College Avenue Property Holdings Subdivision Plan, as recommended by the Borough Engineer / Spotts, Stevens, and McCoy's detailed Initial Escrow Set Up dated February 3, 2026]*

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College Avene Property Holdings Subdivision (continued)

c. Conditional Final Plan Approval

*Consideration: [Motion to grant conditional final plan approval of the College Avenue Property Holdings Subdivision/Land Development Plan conditioned upon satisfactory compliance with the Borough Engineer (SSM) review letter dated February 3, 2026, the Weaverland Valley Authority Engineer (HRG) review letter dated January 27, 2026, and the execution and delivery of the following documents in a form acceptable to the Borough Solicitor: (1) A Land Development Agreement/Memorandum of Understanding; (2) A Stormwater Management Operations & Maintenance (O&M) Agreement; and (3) an instrument providing financial security to guaranty completion of improvements]*

**Finance**

Committee Chair – Councilman Andy Dornes

1. Treasurer’s Report February 2026

2. QuickBooks Advance with Payroll

a. QuickBooks Subscription

*Consideration: [Motion to authorize the purchase of QuickBooks Advanced Online with Payroll for a cost of \$325 per month plus \$6.50 per employee]*

b. QuickBooks Subscription Direct Debit Payments

*Consideration: [Motion to approve direct debit for the payment of the QuickBooks subscription]*

3. United Veteran’s Council of New Holland Annual Donation

*Consideration: [Motion to authorize disbursement of the annual \$250.00 donation to the United Veteran’s Council of New Holland]*

4. Terre Hill Area Historical Society Annual Donation

*Consideration: [Motion to authorize disbursement of \$2,000.00 annual donation to the Terre Hill Area Historical Society]*

**Personnel**

Committee Chair – Councilman Jason Firestine

1. Executive Session to discuss personnel matters.

2. Zoning Officer / Codes Enforcement Official

*[Consideration: Motion for the appointment of a Zoning Officer and Codes Enforcement Official and, if appropriate, approval of a professional services agreement for zoning and codes enforcement services]*

**Old Business**

1.

**New Business**

1. Terre Hill Borough Zoning Hearing Board Alternate Member Appointment

*Consideration: [Motion to adopt Resolution 2026-3 appointing Rodney Kurtz to fill the vacancy of alternate member position on the Terre Hill Borough Zoning Hearing Board and to hold such position for the remainder of the unexpired term through the first Monday in January 2028]*

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2. Terre Hill Borough Cemetery Association Board Appointment  
*Consideration: [Motion to appoint Ray Newswanger as a member of the Terre Hill Borough Cemetery Association Board with the term expiring December 31, 2028]*
  
3. Lancaster County Cemetery Trust Fund Closing and Distribution  
*Consideration: [Motion to authorize Wells Fargo, Trustee of the Lancaster County Cemetery Trust to sell Terre Hill Cemetery's shares of the securities and send the cash proceeds via direct deposit to the Terre Hill Cemetery checking account and to authorize completion of the Direction to Distribute/Transfer Assets form as indicated]*
  
4. Blue Ridge Communications Franchise Renewal Request
  
5. Discussion on Committees of Council

**Authorization of Bills for Payment**

**Adjournment**