

Borough of Terre Hill Council Meeting Minutes

June 9, 2026

The regular monthly meeting of Terre Hill Borough Council was held on the above date in Council Chambers, 300 Broad Street, Terre Hill, Pennsylvania. President Jerry Sensenig called the meeting to order at 7:00 p.m., the following members were present: Andrew Dornes; Matthew Eby, Jason Firestine; Garry Hartranft; Jeremy Leid, James Schneck; Jerry Sensenig. Others present: Mayor Troy Weaver; Solicitor Jason Hess; Public Works Superintendent Robert Rissler; and Secretary Adam Hartwig.

Opening by Jim Wetzel

Minutes – Approval of minutes from the *May 12, 2026 regular meeting, as presented. Approved by Jason Firestine and seconded by James Schneck, motion carried.*

Community Reports

1. Elanco Library – Susan Burke gave update, summer reading program started on June 6th, trying to reach last year's registration goal, introduced new library director and assistant director, calendar for June, in need of new board member, need 4,700 signatures by middle of August to get library tax on November ballot, cost to update elevator \$130,000, county wide tax of .55 mills, cost of tax = \$98 per year.
2. Terre Hill Area Historical Society - None
3. Terre Hill Park Association – Received occupancy communication regarding new building. Open house was on Wednesday, June 17th. Building is complete.

Citizen's Request

1. Gene Pierce of 412 W. Main Street was present to address council about his intent to start a petition regarding dissolution of Terre Hill Borough as municipal entity.
2. Mary Alice Sensenig of 100 Donna Drive, 1993-2016 former elected auditor for Terre Hill Borough, stated that the borough last audited 10 years ago and current members of council have worked very hard to complete those audits and return the Borough to a state of compliance.

COMMITTEE REPORTS:

Police & Public Safety

Committee Chair – Mayor Troy Weaver stated that there was no report for tonight's meeting and that the Committee Meeting would be on June 23rd at 7:00 p.m.

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Public Works & Property

Committee Chair – Jeremy Leid

1. Public Works Report

Roadway Stabilization Project

President Sensenig abstained due to a conflict of interest. Mr. Hartwig informed President Sensenig that he would provide him with a conflict of interest for to fill out and be filed at the Borough Office.

Garry Hartranft made Motion to approve the advertisement for bids for the North Hill Road and Donna Drive Road stabilization project via PennBid, seconded by Jason Firestine, the motion passed unanimously.

Planning & Zoning

Committee Chair – Garry Hartranft

1. College Avenue Property Holdings Preliminary/Final Subdivision Land Development Plan

Stormwater Management Agreement and Declaration of Easement for Nondedicated Facilities

Garry Hartranft Motion to approve the Stormwater Management Agreement and Declaration of Easement for Nondedicated Facilities with College Avenue Property Holdings, LLC for the Preliminary/Final Subdivision and Land Development Plan for College Avenue Property Holdings, seconded by Jason Firestine. The motion passed unanimously.

Stormwater Developer Letter Agreement

Garry Hartranft Motion to approve the Stormwater Developer Letter Agreement of College Avenue Property Holdings, LLC for the College Avenue Property Holdings Preliminary/Final Subdivision and Land Development Plan, seconded by Jeremy Leid. The motion passed unanimously.

Pedestrian Easement Agreement

Garry Hartranft Motion to approve the Pedestrian Easement Agreement of College Avenue Property Holdings, LLC for the College Avenue Property Holdings Preliminary/Final Subdivision and Land Development Plan, seconded by Andrew Dornes. The motion passed unanimously.

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Finance

Committee Chair - Andrew Dornes

1. Treasurer's Report for May – A listing of bills, all accounts, funds in/out, beginning/ending balances was provided for review.
2. Audit Presentation: Megan Thompson was on hand to give presentation on the audits from 2019, 20, 21, 22, and 23 and informed council that they have been completed and filed. Andrew Dornes made motion to approve and accept audit reports. Motion was seconded by Jeremy Leid and passed unanimously.

Personnel

Committee Chair – Jason Firestine

1. Letter of Resignation from Bonnie Miller from Cemetery –Jason Firestine made a motion to accept her letter of resignation, seconded by Andrew Dornes. There was discussion about looking for replacement and that the Cemetery committee would begin doing that. The motion passed unanimously.
2. Jason Firestine made a motion to accept the resignation and retirement of Valerie Gregory effective 5/31/2026, seconded by Matt Eby. The motion passed unanimously.

Old Business

1. Verizon Tower Agreement – Vine Street: Jason Hess provided an update about lease negotiations. Jason Firestine made a motion to move forward with the Verizon Tower Agreement, seconded by Matt Eby and passed unanimously.
2. Consideration of the policy to lien properties for unpaid refuse bills as presented by Solicitor Hess.
 - a. Motion to approve the policy to lien properties that have not paid their refuse bill as presented. Hold off until next month.
 - b. Garry Hartranft made a motion to advertise the intent to adopt an ordinance for the solicitation of fees related to the property. Garry Hartranft made a motion to approve this action, seconded by Matt Eby, the motion passed unanimously.

New Business

1. Zoning Hearing Board Appointments
 - a. Resolution 2026-5 appointing Rodney Kurtz a regular member of the Zoning Hearing Board
Consideration: Jason Firestine made a motion to adopt Resolution 2026-5 accepting the resignation of Rodney Kurtz as the alternate member of the Zoning Hearing Board and appointing Rodney Kurtz as regular member of the Zoning Hearing Board to fill the unexpired term of Loren Martin, with term expiring the first meeting in January 2029. The motion was seconded by Andrew Dornes and passed unanimously.

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- b. Resolution 2026-6 appointing Derek Martin the alternate member of the Zoning Hearing Board
Jason Firestine made a motion to adopt Resolution 2026-6 appointing Derek Martin as the alternate member of the Zoning Hearing Board to complete the unexpired term of Rodney Kurtz, expiring the first meeting in January 2028. Jeremy Leid seconded the motion and the motion passed unanimously.
- 2. PA Mayors Association
 - a. There was discussion about the mayor becoming a member of the PA Mayors Association and it was decided that this was a membership that was always had by the Mayor and included in the budget. No motion was required and no action was taken by Council.
- 3. Appointment of Acting Borough Secretary/Treasurer
 - a. Consideration: Jason Firestine made a motion to appoint Adam Hartwig with ANR Municipal Solutions as the Borough's Secretary/Treasurer, Chief Administrative Officer for the Pension Plan, and the Right-To-Know Law Officer. Matt Eby seconded the motion and the motion passed unanimously.
- 4. Publication of Minutes on Website – Mayor Weaver asked if the approved minutes could be published on the Borough's website after they were approved at Council Meetings. Mr. Hartwig said this was possible and would do that.
- 5. Community Center Rental Agreement – Andrew Dornes made a motion to accept the Community Center rental agreement for Trolley View Hall as reviewed and marked up by the solicitor. Jeremy Leid seconded the motion. There was discussion on whether the park association had provided the letter of insurance to the borough. It was agreed that individuals could rent the facility until the COI was received, and the motion passed unanimously.
- 6. Community Center Rental Rate of \$400 – Jeremy Leid made a motion to set the Trolley View Hall rental agreement to \$400 per day. Motion was seconded by James Schneck and passed unanimously. Jason Firestine would like to thank Bob and his crew for the work they did on Trolley View Hall.

Authorization of Bills for Payment – Jeremy Leid made a motion to authorize the bills for payment. Motion was seconded by Matt Eby and passed unanimously.

Adjournment – Andrew Dornes made a motion to adjourn the meeting at 8:48 p.m. Motion was seconded by James Schneck and passed unanimously.