# Borough of Terre Hill Council Meeting Minutes
# September 8, 2026

The regular monthly meeting of Terre Hill Borough Council was held on the above date in Council Chambers, 300 Broad Street, Terre Hill, Pennsylvania. President Jerry Sensenig called the meeting to order at 7:00 p.m., the following members were present: Andrew Dornes; Jason Firestine; Garry Hartranft; Jeremy Leid, James Schneck; Jerry Sensenig. Others present: Mayor Troy Weaver; Solicitor Jason Hess; Public Works Superintendent Robert Rissler; and Secretary Adam Hartwig. Matthew Eby was absent.

**Opening by Andy Dornes**

President Sensenig announced that Council held an executive session following the August 11, 2026 meeting on personnel matters from 8:15 PM until 8:36 PM.

**Minutes – Approval of minutes from the *August 11, 2026 regular meeting, as presented.***
***Approved by Jeremy Leid and seconded by Jason Firestine, motion carried.***

## Community Reports

1. Elanco Library – Susan Burke gave update on the programs that were taking place and also that they obtained 7300 signatures for the petition so the Library Tax Referendum will appear on the ballet in November.
2. Terre Hill Area Historical Society – Bob Jackson was present to provide an update on the Historical Society. They are still working to see if obtaining an audit is financially feasible for the Society since they receive Borough funds.
3. Terre Hill Park Association- Mr. Styer was present to inform Council that the Park Association had received their 501c3 approval from the IRS and their 1st children's activities events were a big success and they will look to expand to hold more events next year.
4. Cemetery Association- Mr. Rissler stated that the trees that were approved to be removed, and that they are having a meeting in October where the Denver Borough Manager would be attending to talk about how they manage their cemetery.

## Citizen's Request

*None*

## *COMMITTEE REPORTS:*

## Police & Public Safety

Committee Chair – Mayor Troy Weaver stated that the committee met with the Police Chief from East Earl about providing police protection to the Borough and they he would work to obtain two additional offers from other departments.

## Public Works & Property

Committee Chair – Jeremy Leid

1. Public Works Report
2. Garbage Contract Extension
    a. Mr. Leid made a motion to ratify the decision to send Good's Disposal a notice of the intent to extend their current contract. Mr. Firestine seconded the motion. The motion passed unanimously.
3. Pavillion Roof
    a. Mr. Leid made a motion to approve Aaron Hurst to replace the roof on the pavilion for a cost not to exceed $20,000. Mr. Firestine seconded the motion. All were in favor and the motion carried.
4. Community Center Mini-Split Units
    a. Mr. Leid made a motion to authorize Red Run Refrigeration to install mini splits in the community center at a cost of $14,148.97. Mr. Dornes seconded the motion. Mr. Hartranft stated that this project was a lot of money to be spent at the Community Center. Mr. Rissler stated that this was a project that was budgeted for in the 2026 capital budget. Mr. Jackson with the historical society stated that when they have held events there in the past, it has gotten extremely hot in the building. The motion passed with everyone voting yes and Mr. Hartranft voting no.
5. Radar Speed Signs
    a. There was discussion regarding the purchase of two radar speed signs being purchased to be installed at two locations in the Borough. It was decided to table this item for consideration and inclusion in the 2027 Budget.
6. Rear Door of the Municipal Building
    a. There was discussion on the possibility of replacing the rear door to the municipal building. Mr. Firestine stated that the Borough should wait to move forward with any approvals or replacement decisions until quotes are received.
7. Termite Damage and Building repairs
    a. Mr. Leid made a motion to authorize Mr. Rissler and the Public Works Committee to identify and hire a contractor to remove flooring and investigate the extent of the termite damage in the men's bathroom of the Borough Building for an amount not to exceed $3,000. Seconded by Mr. Dornes. The motion passed unanimously.
8. Tennis court renovation project
    a. Mr. Rissler stated that the THPA is requesting that the Borough budget $10,000 in the 2027 budget for this project and that the THPA is planning to apply for a DCNR Grant as well. He also stated that the lights are going to be needing replaced as well.

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## Planning & Zoning

Committee Chair – Garry Hartranft

Nothing to report at this time.

## Finance

Committee Chair - Andrew Dornes

1. Audit Presentation: Megan Thompson was on hand to give presentation on the audits from 2025 and informed council that they have been completed and filed. Mr. Firestine made motion to approve and accept audit reports. Motion was seconded by Mr. Hartranft and passed unanimously.
2. 2027 MMO
    a. Mr. Dornes made a motion to accept the 2027 MMO as prepared by Acrisure in the amount of $13,405.00. Mr. Leid seconded the motion. The motion passed unanimously.
    b. Cemetery Association
        i. Mr. Dornes made a motion to approve the transfer of all Cemetery Trust funds out of the Trust and into a PLGIT PRIME account. Mr. Hartranft seconded the motion. The motion passed unanimously.
        ii. Mr. Dornes made a motion to approve opening a PLGIT and PLGIT PRIME account to hold all cemetery trust funds. Mr. Leid seconded the motion and asked if we had talked with the committee about it. Mr. Hartwig stated that he did not but would let them know of our intentions. Mr. Rissler stated that the committee is looking to increase pricing in 2027. The motion passed unanimously.

## Personnel

Committee Chair – Jason Firestine

1. Wages of the Assistant Secretary
    a. Motion by Mr. Firestine to approve a $3 per hour increase for Nancy Kulp the Assistant Secretary. Mr. Hartranft seconded the motion. The motion passed unanimously.
2. Discussion of retaining Mr. Hartwig as a consultant to the Borough
    a. Mr. Firestine made a motion to approve Adam Hartwig to continue as consultant for the Borough at his previous rate of $75 per hour plus travel expenses as previously billed, contingent upon Solicitor's approval of any agreement that is drafted. Mr. Dornes seconded the motion. The motion passed unanimously.
3. Mr. Firestine stated that he would reach out to all employees to conduct their annual evaluations in the coming weeks and would like to meet with Mr. Hartwig as well.

## Old Business

1. Verizon Tower Agreement – Mr. Hess stated that he had discussion with the County regarding the right-of-way and the County stated that they are find with the tower as long as the cell tower signal does not interfere with any 911 signal.
2. Cable Franchise Agreement- Solicitor Hess provided an update on the status of the agreement and informed council that they would need to hold a public hearing to enter into a new agreement.

**a.** Mr. Leid made a motion to approve Solicitor Hess to advertise for a public hearing for the cable franchise agreement at the October Council Meeting. Mr. Schneck seconded the motion. The motion passed unanimously.

**New Business**

Mr. Sensenig informed council that PSABs is holding is management conference in Erie in October and encouraged any and all council members to attend.

**Authorization of Bills for Payment** – Mr. Leid made a motion to authorize the bills for payment. Motion was seconded by Mr. Dornes and passed unanimously.

**Adjournment** – Mr. Dornes made a motion to adjourn the meeting at 8:25 p.m. Motion was seconded by James Schneck and passed unanimously.

Respectfully Submitted,

Adam T. Hartwig

Borough Secretary